

**MEETING:** MERSD SEPAC

**DATE:** November 9, 2015

**LOCATION:** District Conference Room at M.S./H.S.

**ATTENDEES:** Cynthia Beauregard, Kathy Quill, Kari Faller, Mimi Locke, Kim Egan, Ashley Sartell, Bernadette Ruth, Cheryl Bagshaw Mulvey, Jen Flanigan, Sara Polese Reineman, Sophia Johansson, Mary Coyne

**ABSENT:**

**RECORDED BY:** Mimi Locke

SUBJECT/TOPIC	DISCUSSION	ACTION/RECOMMENDATION
1. MOTION TO OPEN MEETING.	<ul style="list-style-type: none"> <li>• Cindy made a motion to open SEPAC Board meeting.</li> <li>• Kari seconds motion.</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting is opened at 6:30 p.m.</li> </ul>
2. MINUTES 9/14/15	<p>Sarah made a motion to approve September Minutes. Kari seconds that motion.</p>	<ul style="list-style-type: none"> <li>• September Minutes approved.</li> </ul>
3. SPRING EVENT: SPEAKERS, TOPICS, IDEAS	<p>* From Survey: parents looking for strategies for home, homework, test prep and organization. Also requesting more than one event. Target dates: MARCH 28 or 29, 2016 Possible speakers: - From Sophia: Ross Green, author. Collaborative problem solving. - Author of "Fish In a Tree". Lynda Mullaly Hunt. About being different. - Bernadette: Rachel Simmons: Failing Well, Raising Resilient Kids. - Jen: John Julian, speaker. - Jen: popular speaker Sarah Ward is super busy, but has colleague. - Kim: Rick LaVoie. High-achieving community kids. Also motivational topic.</p> <p>Discussion around having in-district staff workshops at all three schools. Sophia mentioned in order to meet many different needs of parents we could have workshops at three schools with in-district special education teachers using their expertise. Topics could be social skills, mindfulness, positive behavioral support, and beyond. Kathy mentioned attendance has been historically low. Jen: we can apply for a Spaulding grant in Spring. They would like something with broad appeal to a wide audience. Mimi suggested using pod area and adjoining rooms in M.S.</p>	<ul style="list-style-type: none"> <li>• Call speakers to ask of their availability, cost and how long is their program/presentation.</li> <li>• Cindy will check on availability of auditorium for those dates.</li> <li>• People that are inquiring of speakers will report back in 1 week. Jen and Sophia will put together a framework for school district staff workshops.</li> <li>•</li> </ul>

SUBJECT/TOPIC	DISCUSSION	ACTION/RECOMMENDATION
<p>4. COMMUNICATION</p> <p>5. DESE SURVEY</p> <p>6. SEPAC SURVEY</p> <p>7.MASS PAC MEMBERSHIP</p> <p>8. BY-LAW AMENDMENT</p> <p>9. OPEN COMMENTS</p> <p>10. NEXT MEETING</p> <p>11. MOTION TO CLOSE MEETING</p>	<p>Kari suggests using the SEPAC-provided email account for consistency. Also making the Student Services site more obvious on the school website. Use this email for SEPAC board matters.  Facebook: Cheryl mentioned that Essex effectively uses a Facebook page for the community that parents regularly access.  Jen spoke about SEPACs having websites generally.  Cindy asked if someone wants to work on a quarterly SEPAC newsletter. Could be electronic and well as print.  Sophia wanted to know if it's ok to have a FB page, if it's not a SEPAC page.  Spring Event: advertising and communication plan.</p> <p>Reviewing the survey. 60 responses. Reduced to 51 due to duplicate IPO addresses. 28.9% response rate. Last 2 questions had a negative response to our services.  Mary Coyne mentioned that the Federation has a program for this. If we did more with the Federation.</p> <p>Sent to Student Services families.  Kari summarized the SEPAC Survey.  Cindy mentioned that Allison sent to all District families an email alerting them to our resources.</p> <p>Signed up. 6 memberships: Kari, Cindy, Mimi, Sarah, Allison, Cheryl.</p> <p>Kari: add an amendment re attendance. Attendance is mandatory at all meetings as it is important to have input from all members. Board can vote a member off the Board if they are not coming to meetings.  Cindy makes motion to vote on this by-law. Seconded by Kathy.  Board votes.</p> <p>Jen wants us to review our by-laws overall with regard to Federation guidelines. Cindy states that we amended our by-laws recently.</p> <p>Cheryl: dyslexia. Oct was Oct National Dyslexia Awareness month . Would like to see more awareness in schools of disabilities across all areas. Sophia stated that she has had positive experiences with the EES principal around these topics.</p> <p>MONDAY, JANUARY 11, 2016</p> <p>Cindy made a motion to close meeting. Sarah seconds. Board votes.</p>	<ul style="list-style-type: none"> <li>• <a href="mailto:mersdsepac@mersd.org">mersdsepac@mersd.org</a> is the address to which to send all your communications to the Board. A central repository. Will be checked daily by Kari or Cindy.</li> </ul> <p>Sophia and Cheryl will create and monitor a non-SEPAC Facebook page for the school communities.</p> <p>Jen will work on a newsletter. TBD if it will be quarterly or monthly. She will send us a sample format to view.  Jen will create a logo.</p> <p>Kathy and Ashley (subcommittee) will work on that,</p> <p>Review survey and district plan with Allison at next meeting.</p> <p>Post survey on Student Services website page.  Keep survey open for people.</p> <p>Amendment passes.  General by-law review.</p> <p>.Cheryl and Kari (subcommittee) will create a framework for SEPAC to address the Administration with a proposal.</p> <p>Reports from Subcommittees.</p> <p>Meeting closed at 8:26 p.m.</p>
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