

Manchester –Essex Regional Special Education Parent Advisory Council

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MEETING: MERSD SEPAC

DATE: March 14, 2016

LOCATION: Community Room at M.S./H.S.

ATTENDEES: Cynthia Beauregard, Kathy Quill, Kari Faller, Mimi Locke, Kim Egan, Ashley Sartell, Bernadette Ruth, Jen Flanigan, Sara Polese Reineman, Allison Collins

RECORDED BY: Mimi Locke

SUBJECT/TOPIC	DISCUSSION	ACTION/RECOMMENDATION
1. MOTION TO OPEN MEETING.	<ul style="list-style-type: none"> Motion to open meeting made by Mimi. Seconded by Cindy. 	<ul style="list-style-type: none"> Meeting opened at 6:35 p.m.
2. Minutes from January 11, 2016	Motion to approve minutes by Cindy. Seconded by Kari.	<ul style="list-style-type: none"> Minutes approved
3. Spring Workshop event - April 11, 2016	<p>* Cindy: Groups of perhaps 3 people each to work on:</p> <ol style="list-style-type: none"> Publicity Physical Set-up: greeter, food & drink, tables with takeaway materials Logistics: signage, how to move people (flow). 	<p>Sub-committees (chairs bolded):</p> <p>Publicity: Ashley, Mimi, Kim, Allison, Kari</p> <p>Physical Set up: Jen, Bernadette, Cheryl</p> <p>Flow: Kathy, Cindy, Sarah</p>
4. SEPAC Picnic at Tuck's Point Sunday, September 11, 2016	<p>Kari: \$275 cost for Chowder House. 9/11/16.</p> <p>Cindy: Goal of this event: to connect families. Informal.</p> <p>Kari: inquire about donated food by any local establishments</p> <p>Jen: suggested that Surfari be asked to bring SUPs.</p>	Allison will check into funding for the rental cost.

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<p>5. Federation for Children with Special Needs “Vision of Community” Conference - March 5, 2016.</p>	<p>Sarah Polese Reineman attended this conference and reported to the Board.</p> <p>Cindy made a motion to change meeting frequency to monthly. Mimi seconded the motion.</p>	<p>Increased awareness and options and solutions for schools. Lots of resources. Extremely powerful and informative event. Highly recommend.</p> <p>Federation slides will be on the FCSN website.</p> <p>Sarah attended 3 workshops and shared some of the most relevant points.</p> <p>Leslie Leslie of the FCSN is available to help our SEPAC with resources.</p> <p>Board voted to approve monthly meetings starting 2016/2017 academic year.</p>
<p>6. Parent Newsletter Update</p>	<p>Jen updated us on other SEPACs that are active. Instead of a newsletter, we could consider various online alternatives.</p>	<p>The Board should look at Jen’s examples of other SEPAC communication and give comments.</p> <p>Jen and Cheryl will bring a template of a newsletter and continue discussion as to how to do a newsletter.</p>
<p>7. Student Services Website</p>	<p>Mimi suggested that members submit relevant websites that they favor as additions to the current listing on the Student Services website. Kathy stated that it is valuable to point people to FCSN’s vast resources and not overwhelm people with too much information.</p>	<p>Mimi will email Board members seeking input on favored websites.</p> <p>Mimi will check for duplicates and dead links.</p> <p>Allison will send out communication alerting people to the new listing via Aspen and other forms of communication.</p>
<p>8. Motion to close meeting.</p>	<p>Mimi made a motion to close the meeting. Kari seconded the motion.</p>	<p>Meeting closed at 8:15 p.m.</p>